## **Data Sheet & Technical Specification**

1	Introduction & Overview	The PIAKOS project, under the aegis of the World Bank and implemented by the Advocacy Training & Resource Center (ATRC), aims to address the critical need for improved access to information and counseling services for women, youth, and vulnerable persons in Kosovo. The objective of the Project is to improve access to land and property registration information and counseling services for women, youth, and vulnerable persons in Kosovo. The project spans the entire territory of the Republic of Kosovo,
		emphasizing regions inhabited by ethnic minorities and other vulnerable communities.
2	Purpose of the Service	The purpose of this service is to procure a suitable vehicle for the implementation of the PIAKOS project, funded by the World Bank and implemented by the Advocacy Training & Resource Center (ATRC) in Kosovo. The selected vehicle will play a crucial role in enhancing access to information and counseling services for women, youth, and vulnerable populations in Kosovo, particularly focusing on improved access to land and property registration.
3	Brief Description of the Required Supplies	The required supplies encompass a versatile vehicle with specific features to meet the diverse needs of the PIAKOS project. The vehicle should have a minimum of 5 seats, with flexible seat configuration and ample luggage space for large suitcases. It must be equipped with a fuel-efficient engine, safety features, and interior comfort specifications. Compliance with European and international standards is essential.
4	Objective and Scope	The objective of procuring this vehicle is to facilitate the effective and efficient implementation of the PIAKOS project by ensuring reliable transportation for outreach activities, information dissemination, and counseling services. The scope includes providing a reliable and well- equipped vehicle that adheres to the outlined specifications and safety standards.
5	List and Description of Expected Outputs to be Delivered	-
6	Location of work	Козоvо
7	Expected duration of contract	2 Months
8	Target start date	25 January
9	Estimated completion date	Within 2-8 weeks
10	Language of Proposal	English
11	Pre-proposal conference	N/A
12	Travels Expected	□ Required ⊠ Not Required
13	Names and curriculum vitae of individuals who will be involved in completing the services	□ Required ☑ Not Required
14	Currency of Proposal	EUR

IS       Value Added Tax on Price Proposal       □ must be inclusive of VAT         I6       Bid Security       □ Required         I7       Financial Standing       □ Required         I8       Validity Period of Proposals (Counting for the last day of submission of quotes)       □ 60 days         I9       90 days       □ 120 days         □       120 days       □ wexeptional circumstances, ATRC may request the tenderers to exter the validity of bids beyond what has been initially indicated in this ITT. T bid shall then confirm the extension in writing, without any modification whatsoever on the bid.         19       Partial Quotes       □ Permitted         20       Payment Terms       Installments       Deliverables         30%       By signing of the Contract       January 2024         70%       On Delivery of the Vehicle       Jan/February 2024         21       Type of Contract to be Signed       SUPPLY CONTRACT         22       ATRC will award the contract to:       □ One or more Service Provider □ One or more Service Providers, depending on following factors:         23       Annexes to this ITT       ⊠ Invitation to Tender (ITT)         ⊠ Instruction to Bidders or Consultants       ⊠ Data Sheet and Scope of Work         24       Deadline for Submission of requests for clarification       See Timetable at the Instructions to Biders or Consultants	16	Price Proposal	🗵 must be exclusi				
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Quality Certificate (e.g., ISO, etc.) and/or other similar certificates,							
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26         Qualification         -         Extensive experience and track record on suppling vehicles	26	-	- Extensive	e experience and track record or	suppling vehicles		
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## Technical Specifications / Scope of Work

I. Item number	2. Specifications required
1	<ul> <li>Vehicle type and specifications <ul> <li>Minimum of 5 seats (including the driver seat) with adequate luggage space to store large size suitcases when all seats are occupied.</li> <li>Flexible seat configuration. It must be possible to take out the rear seats to enlarge the luggage storage space;</li> <li>Minimum 5 doors;</li> <li>Minimum 5 seats</li> <li>The proposed vehicle must belong to the Sports Utility Vehicle (SUV) category or exhibit characteristics typical of SUVs</li> <li>The vehicle must be equipped with tires having a minimum diameter of 17 inches.</li> <li>Color of the vehicle: blue, grey, black, silver, metallic, white</li> </ul> </li> </ul>
2	<ul> <li>Fuel deposit (inclusive reserve) – minimum 45 litters.</li> <li>Engine and transmission         <ul> <li>Diesel/petrol/hybrid powered engine with the following specifications:</li> <li>Engine capacity maximum 1600cc;</li> <li>Engine must be energy efficient (based on the average fuel consumption per 100 km);</li> <li>Environmentally friendly (based on average CO2 emission g/km) – to be indicated in Technical Form;</li> <li>Engine power minimum 82 Kw.</li> <li>Automatic transmission.</li> </ul> </li> </ul>
3	Safety and security         -       ABS;         -       Traction Control System;         -       Front and side air bags;         -       Front and side air bags;         -       Navigation or Apple/Android Auto;         -       Head supports for all seats (front and rear);         -       Head supports for all seats belts;         -       All seats must be fitted with seat-belts;         -       Xenon/led lights or similar;         -       Front and rear fog lights;         -       Remote central locking system;         -       Anti-theft system (key immobilizer);
4	Interior comfort specifications         Automatic air-conditioning;         -       Power assisted steering wheel with tilt and collapsible steering column;         -       Cruise control;         -       Navigation system ;         -       Power side mirrors;         -       Electric powered for all windows;         -       Rear parking sensors with acoustic warning;         -       Upholstery on seats to be indicated (fabric or leather);         -       Overhead front and rear reading lights;         -       Audio system with Bluetooth and hand free option including front and rear music speakers plus antenna;

I. Item number	2. Specifications required
_	Other requirements
5	<ul> <li>Owner's manual in English and Albanian;</li> <li>Service logbook;</li> </ul>
6	<ul> <li>Warranty and service plan</li> <li>Minimum factory warranty of 2 years. The tenderer may offer a longer warrantee period, but without any extra cost. This will be taken into consideration for the technical evaluation of the offer.</li> <li>Free regular service/maintenance (i.e. oil and filters). This will be taken into consideration for the technical evaluation of the offer.</li> <li>Free winter tires. This will be taken into consideration for the technical evaluation of the offer.</li> </ul>
7	<b>Conformity certificates (to be provided upon delivery of the vehicle)</b> All the certificates delivered by the manufacturer (conformity certification) attesting that the proposed vehicles are in conformity with the European and international standards applicable in the sector covered by this tender should be provided to the contracting authority together with the vehicle upon delivery.